



**AGENDA**  
**VIRTUAL FINANCE BOARD & CITY COUNCIL MEETING**  
**APRIL 27, 2021, 6:00 PM**  
**CITY COUNCIL CHAMBERS**  
**405 N. PASEO DE OÑATE ESPAÑOLA, N.M.**

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE/ MOMENT OF MEDITATION/ INVOCATION
- III. ROLL CALL/ DETERMINATION OF QUORUM
- IV. APPROVAL OF AGENDA
- V. CONSENT AGENDA
  1. [April 8, 2021 City Council Special meeting minutes](#)
  2. [April 13, 2021 City Council meeting minutes](#)
- VI. PUBLIC COMMENTS

*Please Keep Comments to a three (3) Minute Time Frame. To sign-in for Public Comment please reach out to City Clerk. Thank You.*
- VII. COUNCILOR COMMENTS/ ANNOUNCEMENTS
- VIII. MATTERS FROM THE MAYOR
  - a. Efren Sanchez Proclamation
- IX. BUSINESS WITH VISITORS
  - b. Legislative Update Presented by Representative Susan Herrera
- X. PUBLIC HEARING
  - c. [City of Española Ordinance NO. 2021-02](#); An Ordinance amending the Zoning Ordinance of the City of Española, Ordinance # 313, as amended, changing the zoning classification of 2.706 acres, more or less, from B-2 General Commercial District to R-6 Urban Residential District. The properties are addressed as 703 Middle San Pedro Rd. (0.20ac, UPC 1047119324484); 705 Middle San Pedro Rd. (0.158ac, UPC 1047119310484); 707 and 711 Middle San Pedro Rd. (0.69ac, UPC 1047119334496); 713 Middle San Pedro Rd. (0.850ac, UPC 1047119352500); 801 Middle San Pedro Rd. (0.203ac, UPC 1047119359490); 803 Middle San Pedro Rd. (0.20ac, UPC 1047119367491); and 808 Middle San Pedro Rd. (0.405ac, UPC 1047119372480), within the City of Española, County of Rio Arriba.

*Presented by Planning and Land Use Director Richard Hubler*
  - d. [City of Española, New Mexico: Resolution No. 2021-13](#); A Resolution requiring the prompt removal of ruined, damaged and dilapidated structures, materials, debris and abandoned vehicles to abate a menace to the public comfort, health, safety and welfare at 615 B Calle Olivias, in the City of Española, Rio Arriba County, New Mexico; requiring the owner or owners of the properties to promptly commence and complete the removal from the properties of all ruined, damaged and dilapidated structures, materials, debris and abandoned vehicles, including but not limited to structures, abandoned motor vehicles, manufactured or mobile residential/commercial structures, travel trailers, weeds, dead tree limbs, rubbish and other debris; provided that an owner, occupant or agent in charge of any individual property may file written objections to this resolution seeking a hearing before the governing body of the City of Española; authorizing the administration of the City of Española to cause removal of the ruined, damaged and dilapidated structures, materials, debris and abandoned vehicles if owners of an individual property do not timely undertake such removal and providing that the governing body of the City of Española (“City Council”) authorizes the city administrator to take actions it deems

necessary or convenient to lien the individual properties, pursue foreclosure of the property by any available legal remedy so as to recover its costs and expenses incurred in cleaning the property.

*Presented by Planning and Land Use Director Richard Hubler*

- e. City of Española, New Mexico: Resolution No. 2019-01; “Clean and Lien” update  
*Presented by Planning and Land Use Director Richard Hubler*
- f. City of Española, New Mexico: Resolution No. 2019-01; A Resolution requiring the prompt removal of ruined, damaged and dilapidated structures, materials, debris and abandoned vehicles to abate a menace to the public comfort, health, safety and welfare at the following locations: 506 E. Chamisa St., Apartments 1-4; 1015 W. Bond St.; 1008 Calle Vigil; 101 N. Riverside Dr., In the City of Española, Santa Fe and/or Rio Arriba counties, New Mexico (the "properties"); requiring the owner or owners of the properties to promptly commence and complete the removal from the properties of all ruined, damaged and dilapidated structures, materials, debris and abandoned vehicles, including but not limited to structures, abandoned motor vehicles, manufactured or mobile residential/commercial structures, travel trailers, weeds, dead tree limbs, rubbish and other debris; provided that an owner, occupant or agent in charge of any individual property may file written objections to this resolution seeking a hearing before the governing body of the City of Española; authorizing the administration of the City of Española to cause removal of the ruined, damaged and dilapidated structures, materials, debris and abandoned vehicles if owners of an individual property do not timely undertake such removal and providing that the governing body of the City of Española (“City Council”) authorizes the city administrator to take actions it deems necessary or convenient to lien the individual properties, pursue foreclosure of the property by any available legal remedy so as to recover its costs and expenses incurred in cleaning the property.

#### **XI. ITEMS PROPOSED FOR COUNCIL CONSIDERATION/DISCUSSION ITEM(S)/ACTION ITEM(S)**

- g. [Memorandum of Understanding between](#) the City of Española and Española Valley Youth Baseball and Softball League  
*Presented by Community Services Director Scott Frost*
- h. [Memorandum of Understanding between](#) the City of Española and McCurdy Charter School  
*Presented by Community Services Director Scott Frost*
- i. [Consideration of Approval; 8<sup>th</sup> Annual Show](#) and Shine Car Show on the Plaza  
*Presented by Community Services Director Scott Frost*
- j. [Consideration of Approval; Souder Miller](#) proposal for Engineering Services for Parking Lot at the Beatrice Martinez Senior Center  
*Presented by Community Services Director Scott Frost*
- k. [Black Mesa Wireless Lease Amendment](#)  
*Presented by City Manager Xavier Martinez*

- l. [Budget Adjustment Resolution 2021-15](#); Increasing Revenues and Expenditures to Account for State Road 76 Sanitary Sewer line Improvements Project Funding in the Amount of \$1,070,000  
*Presented by Grants and Utility Manager Diahann Jacquez*
- m. [Budget Adjustment Resolution 2021-14](#); Increasing Revenues and Expenditures to Account for Department of Justice Funding for Bullet Proof Vests  
*Presented by Grants and Utility Manager Diahann Jacquez*
- n. [Approval of Final Plat-Planning & Zoning Commission Case #2021-04](#): Eddie Vigil, Applicant, requests approval of a final plat creating three lots from one existing lot currently addressed as 703, 705 & 707 Las Vegas St UPC (1-047-120-333-431). The subject property is located in the R-6 Urban Residential District.  
*Presented by Planning and Land Use Director Richard Hubler*

**XII. ITEMS PROPOSED FOR FINANCE BOARD CONSIDERATION/ACTION ITEM(S)**

- o. [FY2021; 3rd Quarter Financial Report](#)  
*Presented by Administrative Services Director Jessica Ortiz*
- p. [RFP 2021-010 Request for Proposals](#) “Agent of Record” Insurance/Agent Broker  
*Presented by Josephine Velasquez Procurement Officer/Asset Manager*

**XIII. ADJOURNMENT**